



CITY MANAGER'S WEEKLY UPDATE

August 1, 2025

Adam J. Brown, City Manager

Public Engagement – I attended Chamber Greeters this week.

Emergency Management – We had our quarterly city emergency management meeting. We continue to have great support from our partners from Marion County, Cherriots, and the Red Cross. We went over personal preparedness. I brought in my go bag at my own risk to be the guinea pig. I found 7 year old cheese crackers that did not look very good. Overall it was a decent go bag, but the lesson is you have to go through it every once in awhile to make sure it's relevant.

Gold Star Families War Memorial - Parks and Recreation Advisory Chair, Matt Lawyer and I had a meeting with Oregon Parks and Recreation Department (OPRD) this week to review the match percentage for the OPRD grant. Since we already did the stem wall, they will allow us to reduce that and increase the match percentage so that we can receive the same grant amount. We have to initiate that through a progress update and then they will amend the Intergovernmental Agreement (IGA).

I spent some time on the design and specifications drawings. With the Home Depot grant that Matt Lawyer sought after and was awarded, we learned that only 35% is in cash. The rest is in gift cards. It was a conundrum at first, but we eventually learned that Home Depot has access to most of the stuff we need, material-wise in their network.

Sister City – We had some back and forth between sister city organizers. Our Secretary, Leah Borden did a great job drafting bylaws for incorporation, drafts of the agreement and Memorandum of Understanding are being translated by Chuck Itoh for delivery to the IYO City Council so they can recommend any potential edits. I think the idea now is to do a ceremonial MOU that shows an intent to enter into a relationship, and then we can take the agreements to council and have something more formal after governing bodies are happy with the outcome.

Keizer Little League Complex – I received a delightful letter yesterday from a woman who first brought her team to Keizer 8 years ago. They are here again for a U18 softball tournament and they retook a photo in the same spot with this group of girls who are graduating this year. See the attached email message and picture. It's great to receive the positive feedback.

Planning

An application for a middle housing land division was received and is under review for one of the duplexes being built in the new subdivision on Oppek. The developer has indicated they want to divide the duplex in order to allow the units to be sold individually. This is the first application for a middle housing land division that we have processed and staff is working out the details. The developer indicates they are likely going to go through this process for 3 or 4 of the lots they are proposing to be developed with duplexes.

Code Enforcement continues to be busy, and Planning Department Specialist Megan Hurley and Code Compliance Officer Ben Crosby are doing their best to provide excellent customer service and response.

A new partition application was received this week for a property on Dearborn Ave. The applicant indicates they intend to divide the parcel into 2 separate lots. They propose to retain the existing home and build a new home and a detached accessory dwelling unit (ADU) on the new parcel. Staff is currently reviewing the application for completeness and once deemed complete, notices will be sent to the surrounding property owners of the proposal.

Public Works

Parks & Facilities Division:

The contractor working on the Bob Newton Family Park playground hopes to be complete with the project today so it is ready for National Night Out next Tuesday.

The contractor for the turf fields phase 2 project has poured most of the walkway from the multi-use path along the east side of the park to the fields.



The lead and asbestos abatement work is complete at 4860 Bailey Road.

Streets/Stormwater Division:

The contractor for the wetland's enhancement project is finishing the excavation work and will be moving off the job for a little bit while they wait for materials for the boardwalk.

The contractor for the McCleod Storm Drain project has poured the concrete for the headwall structure. They now have to wait about 2 weeks for the concrete to cure before backfilling the area and completing the project.

The contractor for the resurfacing project will be finishing the ADA ramp work next week and then will start with the repair areas with a goal of starting the paving work August 11th.

Staff met with Keizer Fire District staff to look at the flags and other materials for the flags along River Road. All of the materials are in good condition and ready to use; we just need to establish the group that will take on the responsibility of putting them up and taking them down.

Environmental & Technical Division:

Staff is meeting with residents on Lydia Street next Wednesday to discuss alterations to the vegetated stormwater facilities (VSF's) and what they need to do to remedy them.

Currently there are 37 sites with open Erosion Control permits with another 14 pending.

We will be meeting with our new street sweeping contractor next week to establish contacts and process for addressing any issues that arise as they start providing services for us.

Water Division:

Staff completed the annual valve exercising program.

The waterline extension on Steven Court is starting next Monday. Staff will be performing this work.

Finalizing the update to the Water Management and Conservation Plan and will be submitting it to the Water Resources Department in the next week or so.

Police

Patrol Division

Officers responded to a crash reportedly involving a motor vehicle and a motorcycle. After investigating, it was determined the driver of the motor vehicle was at-fault for the crash. It was also determined that the male motorcycle rider was impaired, after a DUII investigation was conducted.

Officers responded to a residence due to the report of a homeowner having a male subject at gunpoint due to him trespassing. Officers arrived and were initially unable to locate the male, but later found him a block away. It was discovered the male attempted to open the front door to the caller's residence. The male was transported to the Marion County Jail.

Officers responded to a residence due to the caller reporting their adult daughter was verbal and physical with them. After investigating, the adult daughter was taken into custody for physical harassment.

Officers responded to an alarm call at a business. Officers found a door had been forced open and items were strewn about inside. Officers located two individuals involved, who were taken into custody. This investigation is still ongoing.

Criminal Investigation Division (CID):

Detectives continued to conduct follow-up on the stabbing incident mentioned in last week's update and worked on their general caseloads. Multiple background investigations were completed in the last week.

Traffic Safety Unit (TSU):

Our Traffic Safety Officer worked overtime to assist with patrol staffing over the weekend, where he handled multiple reported motor vehicle crashes. He dealt with several parking complaints during the week.

Property and Evidence Unit:

This week, our Property and Evidence Unit cleared out most of the bike impound, disposing of a lot of unclaimed items. Our system to transfer digital discovery has not been working, so the unit processed two weeks of discovery requests onto flash drives and took them to the Marion County District Attorney's Office yesterday. The unit had a meeting with Motorola representatives about the digital evidence management system they offer.